

INTERNATIONAL INDIAN SCHOOL - JEDDAH

(AFFILIATED TO CENTRAL BOARD OF SECONDARY EDUCATION, NEW DELHI-INDIA)

MEMBER, COUNCIL OF C.B.S.E. SCHOOL IN GULF

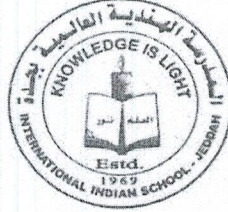
MINISTRY OF EDUCATION - K.S.A. - LICENCE NO. 045 / J

P.O. Box 14861 JEDDAH 21434, SAUDI ARABIA

Boys' Section Tel. 6751536 / 6711934 / 6712097 - Fax. 6751539

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Girls' Section I-II Tel. 6737752 - KG Tel. 6747737



المدرسة الهندية العالمية - جدة

المملكة العربية السعودية

وزارة التربية والتعليم - ترخيص رقم ج / ٥٥

ص.ب: ١٤٨٦١ جدة ٢١٤٣٤

ت: قسم البنين ٦٧٥١٥٣٦ / ٦٧١١٩٣٤ / ٦٧١٢٠٩٧ - فاكس: ٦٧٥١٥٣٩

ت: قسم البنات ٦٧٢١٦٠٧ / ٦٧١٨٣٤٥ - فاكس: ٦١٧٠٤٨٧

ت: قسم البنات فصل ١ و ٢: ٦٧٣٧٧٥٢ - روضة وتمهيدي: ٦٧٤٧٧٣٧

OFFICE ORDER

No. IISJ/PR/2019-20/34

Date: February 25, 2020

In compliance to the directives received from the competent authority regarding non-payment of school fee by parents, following measures are suggested to recover the stale fee from the defaulting parents.

- To call the concerned parent to school and ask him to make full & final payment of all outstanding fee within 15 days. The date of interaction with the parent may be documented.
- After the lapse of 15-days grace period, parents may be called again and be intimated that their wards may not be allowed to attend the school due to such non-payment of school fee.
- In case of no response from the parents regarding fee payment, the student's final result declaration will be held up and their Report Card/Result Card/Board Certificates will not be issued to them.
- The ward of the fee defaulting parents will not be granted admission /upgraded to next higher class for Academic Year-2020-21 under any circumstances nor to issue any Transfer Certificate to them.

All the above measures are to be implemented in letter and spirit without regard to any exception.

This issue with the approval of the competent authority.


(Dr. Muzaffar Hassan)
Principal & HOI

To

- VP-BS
- VP-GS
- FO
- All the HMs
- System Administrator

Copy to

- SMC for information
- HB for information

