



# INTERNATIONAL INDIAN SCHOOL - JEDDAH

Post Box No. 14861, Dist. Al Rehab, Jeddah - 21434, Kingdom of Saudi Arabia  
A CBSE Affiliated Senior Secondary School under the Patronage of Embassy of India to Saudi Arabia  
Affiliation No. 5730001, Member, Council of CBSE Affiliated Schools in the Gulf  
Ministry of Education - K.S.A. License No: 045/ J - School No. 90072

www.iisjed.org

indianschool@iisjed.org  
principal@iisjed.org



IISJED/ESTATE/24-25/1

Date:14/10/2024

## Re Tender Notice Request for Quotation

International Indian School Jeddah Invites Quotation for supplying of Stationery items as per following details :

SL No	Particulars	Unit	Quantity
1	BALL PEN BLACK ( Cello)	EA	600
2	BALL PEN BLUE ( Cello)	EA	1000
3	BALL PENS RED (Cello)	EA	4000
4	Roco BOX FILES WITH CLIPS A4 -3"	EA	500
5	PEEL & SEAL BUBBLE ENVELOPE, 35.9 CM x 50.8CM	EA	500
6	Brown Envelope 35.9 CM x 50.8CM	EA	500
7	ROCO Calculator Printing Roll, 57mm (Carton)	Box	1
8	CELLO TAPE Brown 2.5"	Roll	50
9	CELLO TAPE Transparent 2.5"	Roll	300
10	CELLO TAPE Transparent 1"	Roll	50
11	Roco CORRECTION PENS - Item No.RQ27003 Japan (Pcs.)	EA	250
12	Roco ERASER (Rubber) (Pcs.)	EA	300
13	GLUE STICK UHU (Pcs) Large	EA	150
14	Glue Liquid 500 ML Bottle	EA	50
15	Glue Liquid Tube	EA	50
16	HANGING / SUSPENSION FILE (Pcs.)	EA	3000
17	ROCO HIGHLIGHTERS (Packets) - 4 IN 1	PKT	400
18	ROCO HIGHLIGHTERS (Packets) Yellow Color	PKT	100
19	PERMANENT MARKERS DIFFERENT COLOURS	PKT	100
20	MASKING TAPE(PAPER) 2.5"	Roll	500
21	NOTE PAD LARGE A4 (PCS.)	EA	600
22	NOTE PAD SMALL, A5(PCS)	EA	800
23	Roco ONE SIDE TRANSPARENT FOLDER A4	EA	5000
24	FABER - CASTLE PENCIL BOXES With Eraser	Packet	100
25	PLASTIC TRANSPARENT FOLDER L shaped (pcs.)	EA	10000
26	Roco PUNCHED SHEET PROTECTOR ,RQ28071A, (1x100)	Pkt	600
27	Roco SHARPNER, RQ 18050	EA	50
28	STAPLER PIN No.26/6 (Rexel) Pcs Box	Box	200
29	Roco STAPLER PIN REMOVER	EA	20
30	Roco STAPLERS, S -206	EA	100
31	UNI-BALL EYE FINE PEN BLACK, JAPAN	EA	96
32	UNI-BALL EYE FINE PEN BLUE, JAPAN	EA	240
33	UNI-BALL EYE FINE PEN GREEN, JAPAN	EA	150



*Signature*



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34	UNI-BALL EYE FINE PEN RED, JAPAN	EA	96
35	Roco FREE INK ROLLER BLUE , RQ28520	EA	100
36	WATER CUSHIONS (SPONGE DIP)	EA	20
37	Stapler for wooden stapling	EA	10
38	ROCO YELLOW SLIPS LARGE(Pcs.) 76.2*76.2MM (Packet)	EA	500
39	ROCO YELLOW SLIPS (SMALL) (Pcs.) 38*51MM	EA	500
40	USB 16 GB	EA	10
41	AAA2 Battery Duracell	EA	100
42	AA2 Battery Duracell	EA	100
43	AA Battery Duracell	EA	100
44	D2 Battery Duracell	EA	50
45	Roco Record book A4 size (100 Sheets)	EA	200
46	Chart Paper Multi color packet	PKT	100
47	Roco Rubber Band ( 50 cm) pkt	EA	500
48	Green Tag ( Thread) Box	Box	50
49	Graph Book ( 1X Booklet)	EA	500
50	ROCO Jump clip/ PAPER CLIP BOX	EA	100
51	Double Clip 1"	EA	500
52	Double Clip 1.5"	EA	500
53	Double Clip 2"	EA	200
54	Double Clip 2.5	EA	100
55	Fastener (80mm) Leg Length 2" for Manilla file	Box	50
56	SEALING WAX ( Siegel lack)	Box	30

NB:(A) Quotation shall be submitted on email ID : [tenders@iisjed.org](mailto:tenders@iisjed.org) within 10 days from the date of notification.

(B) Bidders may also submit hard copy of Quotation in sealed envelope in the Tender box near principal office at Boy's section building.

(C) Quotation is required for one year from the date of publishing of this tender Notice for hassle free supply up to one year as per next requirement.

(D) Quotation for " Stationery Items " should be written on the envelope.

Administrative Officer



Principal