



CIRCULAR

IIS/JED/PRL/2024-25/61

Date: November 17, 2024

Subject: Important Update: 50% Reduction in Late Fee and Re-admission Fee

Dear Parents,

We are pleased to inform you about a reduction in our Late Fee & Re-admission Fee charges, effective from December 1, 2024. The current policy will remain in place, with the following adjustment:

Fee Description	Prevailing Fee (ex-VAT)	Revised Fee (ex-VAT)
Late Fee	SAR 60.00	SAR 30.00
Re-admission fee	SAR 100.00	SAR 50.00

We kindly remind parents to ensure the timely payment of school fees, as it plays a crucial role in maintaining the smooth operation of our school. Your understanding and cooperation in this regard are deeply appreciated.

Thank you for your continued support.



(Dr. Mohammad Imran)
Principal

Copy to:

- VP-GS
- VP-BS – i/c
- COE
- FO
- AO
- All HMs & HM – In-charges
- Supervisor – KG
- System Administrator
- Accounts Section
- All the Students
- School Website
- SMC for information